

Title: Jr. High Ministry Intern

Department: Jr. High

Reports To: Joe McTarsney, Staff Minister

Status: Intern

The following statements are intended to describe the general nature and level of work being performed. They are not intended to be an exhaustive list of all skills, responsibilities, and duties required of the position.

Position Summary

Develop and organize activities and events for Jr. High students; provide supervision and direction for attendees at events. Serve, lead, mentor, and motivate the youth in their walk with God.

Responsibilities and Duties

- Research possible activities/events, costs, promoting/advertising, monitor sign-ups, coordinate transportation.
- Coordinate events and activities appropriate for middle school youth.
- Act as facilitator during events/activities.
- Communication with youth, parents, ministry leaders, staff minister and ministry secretary.
- Provide staff minister with event updates and recap.

Qualification Requirements

- Must have heart for and desire to serve Jr. High youth.
- Patience, communication skills, and the ability to work with both youth and adults.
- Must have reliable transportation, valid Driver's License, and auto insurance.
- Availability during the day to facilitate youth events.
- Experience with Microsoft Word, Excel, and research skills.

Education

Must be a recent graduate or currently enrolled at least part time as a college or university student studying Christian Ministries, Biblical Studies, or participating in a program of similar nature.

Time Commitment

10 to 20 hours per week, per semester.

Benefits

- School credit according to college or university standards.
- Experience in a non-profit work environment.
- Practical ministerial experience working with youth.

Contact

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