CALVARY CHAPEL CHINO VALLEY *Internship Description*

Job Title: Videography Intern **Department:** Technical Arts

Reports To: Billy Stuckman, Video Production **Status:** Intern

The following statements are intended to describe the general nature and level of work being performed. They are not intended to be an exhaustive list of all skills, responsibilities, and duties required of the position.

Position Summary

Produce professional videos for CCCV use. The intern will record, edit, and create videos for multiple projects. Materials created will be used on the CCCV website, during church services, and/or for special events.

Responsibilities and Duties

- Research concepts and themes for video projects
- Organize video interviews and map a timeline to complete projects
- Operate and maintain a variety of video recording and editing equipment
- Record and edit footage for ministry use

Qualification Requirements

- Intermediate experience with iMovie and/or Final Cut Pro
- Intermediate experience with video recording/camera knowledge
- Basic computer hardware/software troubleshooting skills
- Attention to detail and multi-tasking skills
- Must work well alongside others; clear communication skills

Education

Must be currently enrolled at least part time as a college or university, or a recent graduate, studying video production electronic media, film, or a program of similar nature.

Time Commitment

10 to 20 hours per week, per semester.

Benefits

- School credit according to college or university standards
- Experience in a non-profit work environment
- Develop professional experience in recording, editing, and producing videos
- Learn to work in a team environment in order to refine video production skills

Contact

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